



## BOARD OF COMMISSIONERS' MINUTES

Tuesday, May 2, 2017, 10:00 A.M.

Willowbank Office Building  
420 Holmes Street, Room 146  
Bellefonte, PA 16823

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I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

Commissioner Pipe called the Board of Commissioners' meeting to order at 10:01 A.M. on Tuesday, April 25, 2017.

In attendance were Commissioners Michael Pipe, Chair; Mark Higgins, Vice-Chair; Steven G. Dershem, Commissioner, Administrator, Margaret N. Gray; and Executive Secretary, Natalie Bird.

III. Jeff Wharran, Director of Emergency Management provided an update on the storm that passed through our area Monday night. Throughout the County residents experienced minor flooding and numerous road closures due to downed trees and power lines. As of 9:30 AM there were still 16,380 residents without power.

IV. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Gary Sinderson, Leon Valsechi, and Sean Yoder.

Visitor(s) present included Reverend Will Osman, Vern Squier, Lesley Kistner, Bellefonte Chief of Police Shawn Weaver, Rick Hall, Dawn McKee, and Maureen Mulvihill.

County Personnel present included Julia Sprinkle, Robin Cain, Matt Milliron, Kendra Miknis, Tom Backenstoe, Bryan Sampsel, Lieutenant Todd Weaver, Cathy Arbogast, Jeff Wharran, and Joe Davidson.

CNET staff were present.

V. ACTION ITEM(S)

- A. Proclamation No. 15 of 2017 – Robin Cain announced an event would be held on the Courthouse steps at 12:15 to thank foster parents and the community for their support. In the County we have 61 children in foster care and custody, 24 of those are 6 years of age and under, 56 of our residents are licensed and approved foster parents. Reverend Will Osman has been a foster parent for two and a half years. He said the experience is both rewarding and challenging; his family is blessed and they enjoy sharing that with children. Robin announced another upcoming event on May

- 13<sup>th</sup>. The Orphan Care Alliance will be holding a 5k Run/Walk in Bellefonte to benefit the Ethel Beaver Children's Fund. Commissioner Higgins made a motion to approve proclaiming the month of May as "Foster Care Awareness Month" in Centre County. The motion was seconded by Commissioner Dershem and unanimously approved.
- B. Proclamation No. 16 of 2017 – Sheriff Bryan Sampsel, Lieutenant Todd Weaver, and Bellefonte Chief of Police Shawn Weaver joined the Board to proclaim May 15<sup>th</sup> as "Peace Officers' Memorial Day" and the week of May 14–20, 2017 as "Police Week" in Centre County. Sheriff Sampsel said they will honor 143 men and women who lost their lives last year in the line of duty on Wednesday, May 17<sup>th</sup> at noon on the Courthouse steps. Chief Weaver thanked the Commissioners for supporting the six county police departments. In Centre County our officers train together and work together. Chief Weaver said it is comforting for residents to know that they have a good working relationship and support one another. Commissioner Dershem thanked them for providing safety in every aspect, not just crime. Commissioner Higgins motioned to approve Proclamation No. 16 of 2017. The motion was seconded by Commissioner Dershem and unanimously approved.
- C. Proclamation No. 17 of 2017 – The Board welcomed Vern Squier, President and CEO of CBICC. He said our economy thrives and runs on small businesses, CBICC works to help determine their needs and help them succeed. Vern introduced two local business owners who have found success in Centre County, Rick Hall from Dominight in Julian and Maureen Mulvihill from Actuated Medical in Bellefonte. Dominight has now been open for three years manufacturing mobile solar hybrid LED light towers. Actuated Medical has grown to 31 employees and was selected as one of the 2017 MedTech Innovator Top 100. These businesses provide valuable services to the community. Commissioner Higgins motioned to proclaim April 30–May 6, 2017 as "Small Business Week" in Centre County. The motion was seconded by Commissioner Dershem and unanimously approved.
- D. Commissioner Higgins stated that \$5 million was transferred to a money market account. He made a motion to approve this week's check run in the amount of \$5,805,654.00 dated April 28, 2017. The motion was seconded by Commissioner Dershem and unanimously approved.
- E. Planning – Matt Milliron requested that the Board reviews and approves the semi-annual Monitoring Activity Progress Report (MAPR) to be submitted by the County CDBG Program Administrator. This report is submitted to the state twice per year. Reporting period is October 1, 2016 to March 31, 2017 for the FFY 2015 CDBG Entitlement Grant. Commissioner Higgins made a motion to approve the MAPR. The motion was seconded by Commissioner Dershem and unanimously approved – Dept. 151.

VI. DEPARTMENT HEADS – DIRECTORS – GUESTS – Commissioner Higgins motioned to move the following items (A-F) to the May 9<sup>th</sup> Consent Agenda. The motion was seconded by Commissioner Dershem and unanimously approved

A. Children and Youth Services – Julia Sprinkle requested that the Board considers the following:

- i. A contract renewal with Families United Network, Inc. to provide foster/residential services to dependent/delinquent youth. The contract total is \$175,000 with the funding as follows: State \$140,000 and County \$35,000; for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
- ii. A contract between the County and The Learning Station to provide childcare services. The contract total is \$4,000 with the funding as follows: State \$3,200 and County \$800; for the period July 1, 2016 through June 30, 2017 – Dept. 511.
- iii. A contract between the County and the YMCA of Centre County – Moshannon Valley to provide childcare services. The contract total is \$500 with the funding as follows: State \$400 and County \$100; for the period July 1, 2016 through June 30, 2017 – Dept. 511.
- iv. A contract with Clearfield County Children & Youth Services to provide foster care services for dependent/delinquent youth. The contract total is \$1,750 with the source of funding as follows: State \$1,400 and County \$350 (20%); for the period of July 1, 2016 through June 30, 2017 – Dept. 511.
- v. A contract with Summitt School, Inc. to provide residential/shelter services for dependent/delinquent youth. The contract total is \$6,000 with the source of funding as follows: State \$3,600 and County \$2,400; for the period of July 1, 2016 through June 30, 2017 – Dept. 511.

B. District Attorney – Dawn McKee requested that the Board considers approving a contract with Sarah Kern to perform the duties of International Outreach Consultant. The Contract total is \$4,900 for the period of May 1, 2017 through December 31, 2017 – Dept. 221.

C. MH/ID/EI – Cathy Arbogast requested that the Board considers approving the following:

- i. A contract renewal between the County of Centre and Bauer's All About Kids, LLC. This agreement is for the provision of early intervention services to include occupational therapy, physical therapy, speech language pathology, and special instruction. The contract total is \$52,000 with the source of funding as follows: State \$46,800 and County Match \$5,200 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.

- ii. Addendum No. 2 to the contract between the County of Centre and Cen Clear Child Services, Inc. This will increase the allocation to allow the service provider to provide additional early intervention services in the amount of \$12,000 increasing the contract maximum from \$15, 000 to \$27,000 for the period of July 1, 2016 to June 30, 2017 – Dept. 561.
  - iii. A contract renewal between the County of Centre and Cen-Clear Child Services, Inc. This agreement is for the provision of early intervention services to include occupational therapy, physical therapy, speech language pathology, and special instruction. The contract total is \$27,000 with the source of funding as follows: State \$24,300 and County Match \$2,700 for the period of July 1, 2017 through June 20, 2018 – Dept. 561.
  - iv. A contract renewal between the County of Centre and Strawberry Fields, Inc. This agreement is for the provision of early intervention services to include occupational therapy, physical therapy, speech language pathology, and special instruction. The contract total is \$400,000 with the source of funding as follows: State \$360,000 and County Match \$40,000 for the period of July 1, 2017 through June 30, 2018 – Dept. 561.
  - v. A Memorandum of Understanding between the County of Centre and Crossroads Counseling, Inc. The Center of Excellence grant award of \$500,000 will be used by their offices in Centre, Clinton, Lycoming and Tioga to provide services to those individuals identified as meeting criteria for opioid use disorder, improving the quality of life for those individuals and enhancing service capacity by providing case management at Crossroads Counseling, Inc.; for the period of October 1, 2016 through June 30, 2018. In Centre County a minimum of 40 people will be served within the first six month period – Dept. 561.
- D. Probation – Tom Backenstoe requested that the Board considers approving the five year Supervision Funds Agreement allowing Centre County to receive state funds to supplement adult probation/parole expenses from the Commonwealth of Pennsylvania. This agreement is for the period of July 1, 2017 through June 20, 2022 – Dept. 301.
- E. Recorder of Deeds – Joe Davidson requested that the Board considers approving a contract with Info Quick Solutions, Inc. to image and film Plat Map Books 1-30. This will provide sharper crisper images for viewing. The Pennsylvania Historical Museum Commission has since approved the use of PDF-A as an archival format for long term records storage. Joe is working with the vendor to see if the images could be created in this format at a lesser cost. The contract total is not to exceed \$30,375 for the period of May 1, 2017 through December 31, 2017 – Dept. 133.

- F. Sheriff's Office – Bryan Sampsel requested that the Commissioners consider a contract renewal with Ronald Gilligan as the auctioneer for the Sheriff's Office for the period of the current term of office, expiring December 31, 2019. The contract may be terminated upon written notice 30 days prior to the effective date of termination. The rate will remain the same at a \$50.00 fee per sale and is paid from the fees of the sale – Dept. 211.
  - G. Commissioners – Margaret Gray requested that the Commissioners consider a Memorandum of Understanding between the Pennsylvania Department of Agriculture and the County authorizing jurisdiction to conduct certain weights and measures inspections; for the period of July 1, 2017 through June 30, 2022. Commissioner Pipe would like to see if anything in the MOU has changed. The Board's consensus was to review the MOU and bring it back for their consideration prior to July – Dept. 361.
- VII. CONSENT AGENDA – Commissioner Higgins made a motion to approve the following (A-E) Consent Agenda items. The motion was seconded by Commissioner Dershem and unanimously approved.
- A. Aging – Request that the Board considers approval of transferring Schreffler Fund Grant monies to the Centre County Senior Center Coalition to provide programs for senior resource center participants. The total amount is \$19,894.00 for the period May 2, 2017 through June 30, 2020 – Dept. 521.
  - B. Coroner – Request that the Board considers approval of an agreement with Mount Nittany Medical Center for sexual assault examination services. The contract is for the period of April 4, 2017 through April 4, 2020 at a cost of \$250.00 per exam – Dept. 212.
  - C. DUI Court – Request that the Board considers approving a contract with Treatment Research Institute (TRI) for yearly license fees for the DUI Risk and Needs Triage (RANT) Assessment tool, and associated training, for use by the DUI Court program. The RANT is a validated risk and needs assessment tool that can be administered and completed online by non-clinically trained personnel in 10-15 minutes. The RANT provides the means to objectively identify those who are at high risk to reoffend and who are appropriate candidates for the DUI Court. The yearly license fee for DUI-RANT is \$1,100 for up to 5 users and training will cost an additional \$750.00 for a total of \$1,850 for the period of May 10, 2017 through May 9, 2018. The first year license fee and training cost will be covered by the AOPC Drug Court Implementation Grant – Dept. 303.

- D. Prothonotary – Request that the Board considers approving a contract renewal with Delafield, McGee & Jones P.C. for the re-appointment of Daniel McGee as the Solicitor for the Prothonotary and Clerk of Courts Office. The contract maximum is \$7,500.00 for the period of January 1, 2017 through December 31, 2017 – Dept. 223.
- E. Human Services – Request that the Board considers approving an agreement with Nittany Centre Realty LLLC allowing the Office of Aging, Transportation, MH/ID/EI, and Veterans Affairs to participate in the 2017 Adult Health and Lifestyle Expo on May 18, 2017. The total cost is \$300 and will be funded by each department as follows: Office of Aging - \$150, Transportation - \$50, MH/ID/DI - \$50, and Veterans Affairs - \$50 – Dept. 523.

VIII. TOURISM/HISTORY

IX. DISCUSSION ITEM(S)

- A. Margaret reviewed the impacts the Proposed State Fiscal Year 2017-18 Budget would have on Centre County. With the proposed funding cuts in House Bill 218, County funding would be reduced by \$565,627. Commissioner Pipe recommended reviewing the draft resolution CCAP has provided and have staff adapt it to reflect the funding cuts. The Boards consensus was to move forward with the resolution.
- B. Margaret presented a draft letter addressed to Governor Tom Wolf asking him to reconsider the decision to close the Philipsburg Police Barracks. Commissioner Dershem thought the letter was very satisfactory and expresses the County's concerns. Commissioner Higgins made a motion to send the letter to Governor Wolf. The motion was seconded by Commissioner Dershem and unanimously approved.

X. CORRESPONDENCE RECEIVED

*The following correspondence was received in the Commissioners' Office and will be handled appropriately*

- A. Centre County Youth Service Bureau – Legislative Share and Learn Lunch
- B. Anadarko – Release of Oil & Gas Lease
- C. Commonwealth of PA – CPT Inv 16-17 \$38,138.05
- D. Commonwealth of PA – FY 16-17 EI 4<sup>th</sup> Quarter \$180,971.00
- E. Spectra Energy – Pipeline Safety Tips
- F. Boy Scout Troop 34 – Eagle Scout
- G. Centre County Historical Society – 22<sup>nd</sup> Annual Plant Celebration
- H. UCP Foundation of Central PA – 31<sup>ST</sup> Senators Sports Auction
- I. Seven Mountains EMS – Emergency Medical Services Week
- J. Housing Transitions – Open House Event

XI. RECOGNITIONS

XII. C-NET REQUESTS

XIII. REPORTS – ANNOUNCEMENTS

- A. Voter Registration Report - None
- B. Announcements - None

XIV. There were no executive session meetings to report. There is one item for executive session following the Board meeting.

XV. MEETING SCHEDULE

Tuesday, May 2, 2017

BOC – 10:00 AM – Room 146 WB

Foster Care Awareness Event – Courthouse Steps

Department Head Meetings – 1:30-2:30 PM - Room 144WB

Wednesday, May 3, 2017

Aging Advisory Council – 9:30 AM - Room 146WB

CCIDA/CCGA – 3:30 PM – Room 144WB

12<sup>th</sup> Annual Candlelight Vigil – 5:00 PM – Penn Stater

Thursday, May 4, 2017

Central PA Convention and Visitors Bureau – 8:30AM

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

BOC – Retirement Board – 11:00AM – Room 146WB

CCYSB Legislative Share and Learn Lunch – 12:00 PM – Bellefonte

Department Head Meetings – 2:00-3:30 PM – Room 144WB

Friday, May 5, 2017

Executive Management – 8:30 AM – Room 146WB

XVI. ELECTION ANNOUNCEMENTS

Tuesday, May 9, 2017

Last day to apply for a civilian absentee ballot.

Friday, May 12, 2017

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, May 16, 2017

MUNICIPAL PRIMARY

Wednesday, May 17, 2017

First day to REGISTER after the primary.

Tuesday, May 23, 2017

Last day for County Board of Elections to receive voted military and overseas absentee ballots (submitted for delivery no later than 11:59 PM on May 15).

Tuesday, August 1, 2017

Last day to circulate and file nomination papers.

Tuesday, August 8, 2017

Last day to withdrawal by candidates nominated by nomination papers.

- I. QUESTIONS FROM THE PRESS
- II. Motion by Commissioner Higgins to move into executive session at 11:32 AM. The motion was seconded by Commissioner Dershem and unanimously approved.

ATTEST:

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Margaret N. Gray  
Administrator